



LAMBOURNE PARISH COUNCIL

www.lambourneparishcouncil.org

Serving the Communities of Abridge & Lambourne End

To Members of the Council

You are hereby summoned to take part in an Annual Parish Council Meeting being held on

Wednesday 15th May 2024 at 7.45pm in the Abridge Village Hall.

Members of the public and press are invited to be present, and the following business will be transacted.

Diane Moggridge
Locum Clerk

10th May 2024

AGENDA

1) ELECTION OF CHAIRMAN

To agree the Chair for 2024/2025 and for the Declaration of Acceptance of Office to be signed.

2) APOLOGIES FOR ABSENCE

To receive apologies for absence and vote to accept them.

3) DECLARATIONS OF INTEREST

To make any declarations of interests relating to items on the agenda.

4) ELECTION OF VICE CHAIRMAN

To agree the Vice Chair for 24/25.

5) CHAIRMANS'S REPORT

To note a report from the Chairman

6) SUB COMMITTEE REPRESENTATIONS

Stapleford Airfield Consultative Committee, Abridge/Lambourne End Churchyard Committee, Epping Forest Countryside Liaison Group
Epping Forest Local Councils Liaison Committee & Epping Forest Association of Local Councils, Transport Committee, Abridge Village Hall Trustees, Tree Warden Liaison, Flood Warden, Highways, Planning Enforcement, Environmental / Landscaping Committee, Christmas Lights Committee

7) PUBLIC CONSULTATION

15 minute slot for members of the public.

8) MINUTES OF THE LAST MEETING

To approve as a correct record the minutes of the Council meeting held on 17th April 2024.

9) CLERKS REPORT

To note the written/verbal report of the last month from the clerk.



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10) PLANNING

a)

EPF/0783/24	https://eppingforestdcpr.force.com/pr/s/planning-application/a0hTv0000006fdB
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Should there be an application included in the weekly list dated 10th May, this will also be considered.

b) To note the following planning applications for which EFDC do not accept comment:

EPF/2673/23	AP-13365	https://eppingforestdcpr.force.com/pr/s/detail/a0XTv000000FqBB
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11) REPORT FROM DISTRICT AND COUNTY COUNCILLORS

To note any report from District or County Councillors.

12) HIGHWAYS REPORT

To consider any new Highway issues and agree what action to take if necessary.

13) PLAY IN THE PARK DATES

To consider booking the following sessions 29th July AM, 16th August PM and 27th August PM at a cost of £80 per session.

14) RISK ASSESSMENT

To note and agree the risk assessment

15) COUNCIL INSURANCE

Update on council insurance

16) RURAL VILLAGES SERVICE GROUP

Membership is £50 does the council want to carry on with this

17) 80th ANNIVERSARY OF D DAY

To discuss the 80th anniversary of D Day and what the Parish Council will do to celebrate.

18) REPORT OF RESPONSIBLE FINANCIAL OFFICER

- a) To authorise payment of cheques listed on RFO Report
- b) To note Bank Reconciliation

19) INFORMATION EXCHANGE

For Councillors to raise any issues to be considered for the next meeting.

20) DATE OF NEXT MEETING

Annual Parish Meeting of the Electorate - Wednesday 22nd May 2024 – Meeting in the Abridge Village Hall at 7.30pm

21) CLOSE OF MEETING

Council Agenda – 15th May 2024